



2019/...../...

Registrar of Public Contracts
Department of the Registrar of Companies

Dear Sir/Madam

Request to Avail Logging Facility for Tender Publishing

I kindly request you to provide logging facility to

(Organization Name) that is a Government Institute/Semi-Government Institute for Publishing tenders exceeding Rupees Five Million in terms of Public Contracts Act No. 03 of 1987 by approaching to web-site currently available in your Department under e-ROC Project.

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Signature of the Applicant

Designation:

Please fill the following details to create Login for Tenders Publishing

1. Name of the Institution : -

2. Name of the Ministry : -

3. Name of the Department/Division :-

4. Name of the Applicant (Mr./Ms./Mrs)

5. NIC Number (Applicant) :-

6. Address :-

7. Telephone Number :- Mobile:-

8. E-mail address (Official) :-

Note: If you are an institute, we recommend for you to use a Co-operate email address for the tender registration process. After complete this application form you need to send it back to ROC by fax no 2689202/2689211 or emails – tenders@drc.gov.lk / support@drc.gov.lk